

Harriman Public Library

Board Meeting Minutes 02-10-22

The meeting was called to order by Mary Kaye Eisenberg at 5:05

Those present: Mary Kaye Eisenberg, Bear Tidwell, Julie Garland, Lonnie Wright, Rachel Wright, Carmen Eubanks, Tammie Edwards, and Nikki Branam-Snyder

Minutes were read and motion made to approve by Bear Tidwell, seconded by Julie Garland – approved

Financial Report was read and motion made to approve by Julie Garland, seconded by Rachel Wright - approved.

Citizens Comments – Per Bear Tidwell – HVAC unit on hold for now; will possibly be replacing lights with LEDs - need to find ones that are historically correct

Ocoee Regional Library Report – Reviewed training opportunities and Tennessee Standards. Rachel to discuss Teen Advisory Board with Connie

Old Business:

1. New Board Members – Per City Manager will be on the agenda for the March City Council meeting. Will choose 2 of the 3 submitted.
2. ARPA Tech Grant – new web page
3. Unattended children and conduct policy – Motion made to approve as written by Lonnie Wright, seconded by Bear Tidwell - approved
4. Adding another camera in children's department – there is one spot left in the existing system. Bear will supply and install camera. Motion made to approve adding camera by Lonnie Wright, seconded by Rachel Wright - approved
5. Digitization of microfilm – USB drives; \$90 per roll – 60 rolls from the Harriman Record and 152 rolls from the Roane County news plus miscellaneous. USB drives will be stored in a case in the safe and also copied to a hard drive. Motion to go forward with digitization of microfilm made by Bear Tidwell, seconded by Lonnie Wright -approved
6. Mission Statement – change wording to no part-time staff at present. Motion to approve the Mission Statement with updates made by Bear Tidwell, seconded by Lonnie Wright – approved

New Business:

1. Painting the Adult Fiction room (fireplace room) – 3 estimates were received to fix the plaster and paint – 1 was approved by the city manager
2. Window washing – asked city to have it done
3. Children's library report - none

4. Board and library remarks – Knitting class by Rachel Wright – Possible date of March 22 or 29; 10 people maximum; yarn and needles will be approximately \$10/person – Friends group money will contribute \$100 for material; there will be a \$5 deposit for the class which will be refunded on attendance; will advertise on Facebook, city webpage, BBC, and the newspaper.

Motion to adjourn at 6:18 by Bear Tidwell, seconded by Rachel Wright

Next meeting – April 14, 2022